

PROGRAM / DEPARTMENT REVIEWS

Background

Programs and/or departments may be reviewed and evaluated for the purpose of ensuring that program goals and objectives are being pursued and achieved in an effective and efficient manner.

Procedures

1. The Principal has the primary responsibility for the review and evaluation of programs in the school.
2. The Superintendent has the primary responsibility for the review and evaluation of departments at the Division level.
3. The Superintendent may carry out program evaluations at the school or Division levels.
4. Program reviews/evaluations will be used to make decisions in regard to:
 - 4.1 The maintenance, modification or discontinuation of existing programs.
 - 4.2 The need for the development and implementation of other programs.
 - 4.3 The ways in which existing or proposed objectives can be achieved in a more efficient manner.
5. Department reviews/evaluations will be used to make decisions in regard to:
 - 5.1 The maintenance, modification or discontinuation of existing procedures/processes
 - 5.2 The need for development and implementation of other processes/procedures.
 - 5.3 The ways in which existing or proposed objectives/processes can be achieved in a more efficient manner.

Reference: Relevant Legislation & Guidelines

Administrative Procedure 280 - Appendix

Proposed Schedule

LEARNING SERVICES/ INCLUSIVE EDUCATION	REVIEW DATE	INTERNAL LEAD	EXTERNAL CONSULTANT
French Immersion	2027-2028	Assistant Superintendent, Learning Services	No
Inclusive Education	2025-2026	Assistant Superintendent, Learning Services	Yes
DEPARTMENT	REVIEW DATE	INTERNAL LEAD	EXTERNAL CONSULTANT
Corporate Services	2024-2025	Assistant Superintendent, Corporate Services	No
Technology Services	2025-2026	Assistant Superintendent, Corporate Services	TBD
Transportation Services	2023-2024	Assistant Superintendent, Corporate Services	No
Employee Services	2027-2028	Assistant Superintendent, Employee Services	TBD
Facilities Services	2026-2027	Assistant Superintendent, Corporate Services	TBD